



St. John United Methodist Church

Joy Spratt, Director of Preschool
4536 Teays Valley Road
Scott Depot, WV 25560
304-757-6343

Dear Parent,

Thank you for requesting an application for St. John United Methodist Preschool. In September 2017, we will offer two programs:

*A 3-year-old program on Tuesday/Thursday from 9:30am to 12:00 pm.

*A 4-year-old program on Monday - Thursday from 9:00am to 12:30 p.m.

Your child must be 3 or 4 years old by September 1, 2017, to be enrolled in their respective class. All children must be potty-trained prior to the beginning of the school year.

If you wish to visit our classroom with your child prior to making a commitment, you may schedule a time by calling Joy Spratt at 304-757-7872 or the church office at 304-757-6343.

The payment schedule is \$100.00/month for the 3-year-old class and \$150.00/month for the 4-year-old class. A \$40.00 application fee must accompany each application to assure your child a place in our program.

It is our goal to provide a positive and fun experience in a Christian environment. We accept all children on a first come basis without regard to race, sex, or religious preference.

A completed application and registration fee can be mailed to the address shown above.

We look forward to hearing from you and working with your child.

Sincerely,

A handwritten signature in black ink that reads "Joy Spratt".

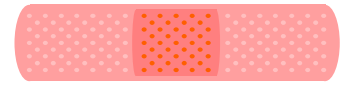
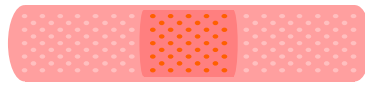
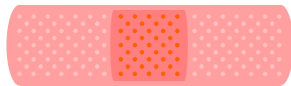
Joy Spratt,
Director/Teacher
St. John UMC Preschool

Acceptance of this enrollment form and the registration fee of \$40.00 assures your child a place in our preschool. In return, we expect that you will honor your enrollment for the term of Sept. 2017 - May 2018, unless you move from Scott Depot, or some unusual circumstance makes a mutual agreement to dissolve the contract the most advantageous for the child.

I have read the policy statement and agree to abide by these policies. I agree to honor this enrollment contract as described above. In case I do need to remove my child from the program, I will give two weeks notice, or pay for that time.

Signed _____ Date _____

Amount of Registration fee: \$40.00
Monthly tuition: 3 yr. old class: \$100.00
4 yr. old class: \$150.00



Emergency Treatment

In the event of an illness or accident, which requires immediate medical treatment at a time when a parent cannot be located, I give permission for

Joy Spratt, Director of St. John UMC Preschool,
(Name of center)

or other center personnel designated by the director, to authorize such treatment. I will not hold the Center or medical personnel responsible. This is done with the understanding that every attempt will be made to contact the parents/legal guardian, the child's physician, and other persons listed for emergency contact.

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Signed: _____ Dated: _____

*Please attach a copy of the child's immunization record to this form.

ENROLLMENT AGREEMENT

Class: 3 year old _____ 4 year old _____

Your child's age by September 1, 2017: _____

Full name of child _____

Name child is called _____ Birthdate: ____/____/____

Full name of father _____

Full name of mother _____

Mailing address:

Street or Box Town zip code

E-Mail Address: _____

Home Phone: _____ Cell-phone: _____

Known Allergies: _____

Please list any allergies (especially food) your child has:

Emergency names and phone numbers (other than parents):

Physician: _____ Phone: _____

Friends or relatives:

Name: _____ Phone: _____

Name: _____ Phone: _____

Names, relationship, and phone numbers of persons other than parents to whom we may release your child.

Name: _____ Name: _____

Relationship: _____ Relationship: _____

Phone: _____ Phone: _____

FAMILY INFORMATION

You can help us plan for your child's needs, understand concerns and responses, and support and encourage your child, if you provide the following information. The information will remain confidential, and we hope you will update it when needed.

Please list names and relationship of all persons living in your household.

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Other significant persons in your child's life (not in household: Stepfamilies, grandparents, best friend, babysitters, etc.) list.

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Does your child have a pet?

Name: _____ Kind: _____

Have there been births, deaths, adoptions, or other changes in the family structure which has affected your child? If so, describe briefly what happened, and the effect on your child.

Please tell us how you explained this event to your child.

What opportunities does your child have to play with other children?

Neighborhood_____ Sunday School/church_____ cousins_____

Nursery school or other classroom experiences_____ Other_____

What are your child's favorite play activities?

Do you consider your child hard or easy to manage?

What methods of discipline have you found most effective?

What fears does your child have? How are they expressed?

What do you and your child enjoy doing together?

What trips, vacations, or other family experiences are remembered with the most pleasure?

What special happening is your child apt to tell us about?

How much television does your child watch each day?

What are his/her favorite programs?

How much sleep does your child require daily?

Does your child nap regularly?_____ Usual bedtime:_____

Is there any information you feel we need to know that was not covered in the application?